



## FIELD OFFICER

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### **The Opportunity:**

Arifu, a high-growth edtech company in Nairobi, is looking to hire several field officers for a short-term engagement to collect data for a project. The research project will be carried out in several counties within Kenya.

### **About Arifu:**

Arifu is a Nairobi-based edtech company making it possible for anyone to access the information and opportunities they need from the organizations they trust over any mobile phone. With Arifu, people seeking to learn can freely access the Arifu chatbot using interactive SMS or smartphone chat apps to master new skills, discover a world of free educational content, and earn rewards from our partners whether or not they have internet or airtime. The Arifu chatbot delivers personalized content designed in-house in close collaboration with our partners including financial service providers, mobile operators, agribusinesses and NGOs. Our partners use Arifu to engage, train, and capture data on underserved people across their value chains, especially hard-to-reach customers, retailers, and suppliers. Currently serving 830,000 learners in East Africa, Arifu has demonstrated results in increasing people's income and access to impactful products and services while creating shared value for partners. We recently closed a \$1.5 million funding round and are about to launch in Nigeria and Zambia.

### **Job Description:**

As a Field Officer, your duties and responsibilities for the duration of the contract are as follows:

- Data collection on SurveyCTO: Assist with translations, piloting surveys and actual data collection.
- Ensure proper respondent screening for eligibility and administration of informed consent.
- Providing feedback during debriefs on field operations and survey instruments that will inform and monitor improvements in project operations.
- Ensure data integrity is maintained always and minimize errors in survey administration
- Completion of scheduled activities each day in a timely manner including keeping logs of work accomplished and callbacks as assigned by Senior Field Officer and Project management.
- Interact with community members with the highest level of integrity and understanding.
- Assist in daily electronic devices maintenance and storage
- FO will be required to attend an intensive one-week training prior to data collection.
- Other tasks as assigned by the Senior Field Officer/Research Associate.

### **Qualifications:**

We are looking for people with the following qualifications:

#### Required:

- Bachelor's degree or Diploma in social sciences, public policy, or related fields.
- 2-3 years of field research experience. Extensive experience in implementing data collection.
- Previous experience in survey administration using ODK, SurveyCTO or SurveyMonkey.
- Demonstrated experience in data collection at various levels (planning, piloting and collecting)
- Excellent management and organizational skills.
- Flexible, self-motivating, able to manage multiple tasks efficiently and team player
- Effective communication skills with fluency in English and Swahili



- Previous tablet-based survey experience/computer literate.

Desired:

- Experience in conducting data collection in hardship areas.
- Experience in developing a work plan, survey tracking, and reporting.
- Demonstrated ability to work in a demanding environment including weekends.

**Application Process:**

To apply for this role, kindly fill out [this form](#). If we see a fit, we will reach out to start a conversation.